

# RECLAMATION DISTRICT NO. 1601

306 Second Street  
Isleton, CA 95641

## Minutes of the Board of Trustees Special Meeting December 1, 2021

### Meeting held by teleconference consistent with AB361.

#### 1. CALL MEETING TO ORDER.

Trustee Sgarrella called the special meeting of the Board of Trustees to order on December 1, 2021, at 11:31 a.m. ROLL CALL: In attendance: Trustee David Huston, Trustee Preston Good, District's superintendent Mr. Ricky Carter, District's accountant- treasurer Mrs. Perla Tzintzun-Garibay with Butterfield and Company and Mr. Juan Mercado. Attending by conference call, Trustee Barry Sgarrella, District's attorney Mr. Jesse Barton and District secretary Mrs. Linda Carter.

#### 2. PUBLIC COMMENT: ANY PERSON MAY SPEAK ON ANY TOPIC INCLUDING ANY AGENDA ITEM LISTED BELOW, PROVIDED IT IS Nothing to Report.

#### 3. BOARD TO HEAR AN UPDATE ON CHANGING THE DISTRICT'S TREASURER FROM SACRAMENTO COUNTY TO BUTTERFIELD & CO. THE BOARD WILL DISCUSS AND CONSIDER POSSIBLY APPROVE A RESOLUTION TO OPEN UP NEW ACCOUNTS AND SIGNATURE CARDS WITH THE BANK OF STOCKTON, CANCEL NOVEMBER WARRANT 3366 AND TRANSFERS WITH SACRAMENTO COUNTY TREASURY, AUTHORIZE A CHANGE IN SIGNERS, AND AUTHORIZE NEW TRANSFERS AT BANK OF STOCKTON ONCE ACCOUNTS ARE OPENED.

Mrs. Perla Tzintzun-Garibay reported to the Board of Trustees that at the start of the meeting Trustee Preston Good signed his Oath of Office.

Mrs. Perla Tzintzun-Garibay explained to the Board of Trustees that after the November meeting, she received notice from Mr. Peter Aw-Yang (Senior Accounting Manager) with Sacramento County Treasury that the County approved transferring the treasurer role to her office and that they have issued check number 1103516895 in the amount \$2,464,032.23.

After some discussion Trustee Sgarrella entertained a motion to approve canceling last month's warrant number 3366 for \$80,000 and transfers with the Sacramento County Treasury. These actions are no longer needed. The motion was seconded by Trustee Huston, VOTE: AYES: Trustee Sgarrella, Trustee Huston and Trustee Good NOES: None ABSTAIN: None ABSENT: None, motion carried.

Mrs. Perla Tzintzun-Garibay explained to the Board that Resolution No. 2021-11 would remove Mr. Juan Mercado from the District's bank signature card and authorize Trustee Good to be added to the District's signature card. The following signers for the Bank of Stockton signature card will be: Barry Sgarrella, David Hutson, Preston Good

and Perla Tzintzun-Garibay. After some discussion Trustee Sgarrella entertained a motion to approve Resolution No. 2021-11 Authorizing a Change In Signers On Existing District Bank Accounts, signers on the Bank of America card will be: Barry Sgarrella, David Hutson, Preston Good and Perla Tzintzun-Garibay motion was seconded by Trustee Huston, VOTE: AYES: Trustee Sgarrella, Trustee Huston and Trustee Good NOES: None ABSTAIN: None ABSENT: None, motion carried. Mrs. Perla Tzintzun-Garibay told the Board of Trustees that they need to authorize opening new bank accounts for operating activities with Bank of Stockton. The accounts shall be known as follows:

1. General Revolving Account.
2. Mitigation Site Trust Account
3. Habitat Enhancement Ph. II TW 14.1
4. DWR Five Year Plan TW 18-1
5. Wetland Development SMFA

After some discussion Trustee Sgarrella entertained a motion to approve Resolution No. 2021-12 Authorizing Opening New Bank Accounts For Operating Activities, and transfers to Bank of Stockton 420 (Checking) from Bank of Stockton (General Account) \$80,000 and To Bank of Stockton New (General Account) from Bank of Stockton New Habitat Enhancement TW-14.10 for \$10,689.89, motion was seconded by Trustee Huston, VOTE: AYES: Trustee Sgarrella, Trustee Huston and Trustee Good NOES: None ABSTAIN: None ABSENT: None, motion carried.

Mrs. Perla Tzintzun-Garibay told the Board of Trustees that after today's meeting the check from the Sacramento County Treasury in the amount \$2,464,032.23, will be deposited at the Bank of Stockton. She asked the Board of Trustees for approval to have Trustee Huston sign the cover letter dated December 1, 2021, to the Bank of Stockton as acting president of the Board of Trustees. After some discussion Trustee Sgarrella entertained a motion to approve having Trustee Huston sign the cover letter to the Bank of Stockton as acting president of the Board of Trustees, so the check for \$2,464,032.23 could be deposited into the District's new accounts with Bank of Stockton, motion was seconded by Trustee Huston, VOTE: AYES: Trustee Sgarrella, Trustee Huston and Trustee Good NOES: None ABSTAIN: None ABSENT: None, motion carried.

#### **4. BOARD TO DISCUSS SEARCHING FOR A NEW LABORER EMPLOYEE.**

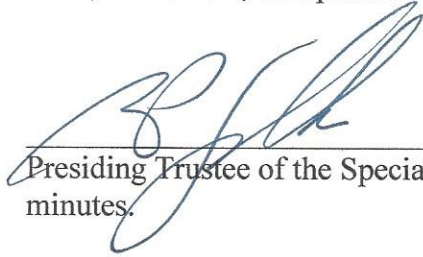
Mr. Jesse Barton told the Board of Trustees that he was asked by Trustee Sgarrella to put this matter on the agenda for discussion. District employee Mr. Marvis McBride told Mr. Ricky Carter that he was going to be leaving the District on December 31, 2021. Mr. Carter held off for two weeks before telling anyone, hoping that Mr. McBride could find some type of resolution to his problem, so he wouldn't have to leave the District. Since then Mr. McBride has spoken with Trustee Sgarrella and Mr. Juan Mercado about him leaving. After some discussion the Board of Trustees spoke with Mr. McBride on the phone, and he told the Board of Trustees that his last day working for the District will be December 31, 2021. He will be leaving the state due to personal matters. Mr. McBride does not know when he will be able to come back, it could be 4-6 months or maybe a year. He could not give the Board of Trustees a 100

percent guarantee when or if he is coming back. Mr. McBride understands the District needs to replace him.

It was decided that Mr. Ricky Carter will work with Mr. Chris Neudeck on a job description for Mr. McBride's work. Mr. Barton will email everyone a copy of the District's 2016 Employee Policy Manual. Before the December 21, 2021, District meeting a job description of Mr. McBride's work as an operator will be emailed to the Board, and only Trustee Sgarrella will make any comments. No action taken on this matter at this time.

**5. ADJOURN:**

The next regular meeting of the Board of Trustees will be called to order December 21, 2021, at 9:00 am, the special meeting was adjourned at 12:40 pm.



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Presiding Trustee of the Special Meeting December 2, 2021, certified the above minutes.



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Secretary